



PERSONNEL COMMITTEE

2.00 PM - MONDAY, 19 FEBRUARY 2018

COMMITTEE ROOMS 1/2 - PORT TALBOT CIVIC CENTRE

PART 1

1. To receive any declarations of interest from Members.

Report of the Chief Executive

2. Senior Management Arrangements (*Pages 3 - 20*)

Report of the Director of Social Services, Health and Housing

3. Permanent Social Worker Resettlement Officer Post within Hillside Secure Children's Home (*Pages 21 - 40*)
4. Permanent Care Plan Coordinator Posts within Hillside Secure Children's Home (*Pages 41 - 54*)

Report of the Head of Human Resources

5. Employee Portal (*Pages 55 - 58*)
6. Christmas and New Year Arrangements (*Pages 59 - 62*)
7. Pay Policy Statement 2018/2019 (*Pages 63 - 124*)
8. Introduction of Smoke Free Policy (*Pages 125 - 140*)
9. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972.

10. Access to Meetings - to resolve to exclude the public for the following items pursuant to Section 100A (4) and (5) of the Local Government Act 1972 and the relevant Exempt Paragraphs of Part 4 of Schedule 12A to the above Act.

PART 2

Private Report of the Director of Social Services, Health and Housing

11. Hillside Administration Team Staffing Structure (*Pages 141 - 150*)

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Tuesday, 13 February 2018

Committee Membership:

Chairperson: **Councillor D.Jones**

Vice
Chairperson: **Councillor S.Paddison**

Members: Councillors E.V.Latham, S.Miller, S.Bamsey,
N.T.Hunt, S.A.Knoyle, D.Cawsey, R.G.Jones,
S.Renkes, A.J.Taylor and J.Hale

Non Voting
Members: Councillors P.D.Richards, C.Clement-Williams,
A.Wingrave, A.R.Lockyer, P.A.Rees and
D.W.Davies